



Board of Education

Public Meeting
June 14, 2017



Robert Projansky
Valerie Buccino
Jann Skelton
Mindy Oppen
Mary Mokris
Michael Halik
Linda Freda, Ed.D.

**NORTH CALDWELL BOARD OF EDUCATION
NOTICE OF PUBLIC SESSION
GRANDVIEW SCHOOL CAFETERIA**

**June 14, 2017
7:30 P.M.**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**

HIB and Violence and Vandalism Report
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
 - General Resolutions
 - G1. Approve developmental pediatric assessment**
 - G2. Approve developmental pediatric assessment**
 - G3. Approve Compliance with PL 2015, Chapter 47**
 - G4. Approve contract with Windsor Learning Center**
 - G5. Approve K-5 Science curriculum**
 - G6. Approve self assessment submission**
 - G7. Approve submission of IDEA grant**
 - G8. Approve Stronge Evaluation model**
 - G9. Approve Business Administrator Narratives**
 - Business Resolutions
 - B1. Approve Public Minutes of May 31, 2017**
 - B2. Approve Public and Confidential Minutes of May 23, 2017**
 - B3. Approve May 31, 2017 payroll**
 - B4. Approve May 24, 2017 Hand Check Register**
 - B5. Approve June 14, 2017 Bills and Claims**
 - B6. Approve May 2017 Title I Tutoring Expenditures**
 - B7. Approve Transfers to Capital Reserve and Maintenance Reserve Accounts**
 - B8. Approve disposal of obsolete technology equipment**
 - B9. Authorize transfer of project funds for security upgrades**
 - B10. Authorize cancelation of unexpended balance amounts**
 - B11. Approve proposal from PMC Associates**
 - B12. Approve proposal from Mutualink Security Response System**
 - B13. Approve proposed Change Order GC-01**

B14. Approve transfer from Capital Reserve Fund to Fund 30

• Personnel Resolutions

- P1. Approve summer custodian**
 - P2. Approve summer custodian**
 - P3. Approve listed substitutes for summer program**
 - P4. Approve tuition reimbursement for listed staff member**
 - P5. Approve ~~tuition~~ reimbursement for listed staff members**
 - P6. Approve lunch aide**
 - P7. Approve lunch aide**
 - P8. Approve hours for physical therapy evaluations**
 - P9. Approve tuition reimbursement**
 - P10. Approve Spanish teacher**
 - P11. Approve full time teacher**
 - P12. Approve salary guide movement for listed staff member**
- 9. OLD BUSINESS**
 - 10. NEW BUSINESS**
 - 11. ADJOURN TO CONFIDENTIAL SESSION (if necessary)**

**The next scheduled public meeting of the Board will be held on June 27, 2017
Grandview School Cafeteria.**

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.



GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve payment to **Dr. Lanskowsky** for a developmental pediatric assessment in the amount of \$675.00 for **student #8005057**.

Moved:

Seconded:

Yes:

No:

- G2. RESOLVED** that the **Board of Education** approve payment to **Dr. Fadden** for a developmental pediatric assessment in the amount of \$675.00 for **student #8005071**.

Moved:

Seconded:

Yes:

No:

- G3. RESOLVED** Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- Morris Essex Insurance Group Cyber-Privacy Liability Insurance
- Caldwell Pediatric Therapy Center
- Suzy Giantonio Behavioral Consultation
- The Windsor Learning Center
- My Learning Plan
- Tiny Treasures Extended School Day, Inc.
- Lerch, Vinci & Higgins, Auditors
- Accurate Construction
- DiCara/Rubino, Architects
- Sussex County Regional Transportation Cooperation
- Essex Regional Educational Services Commission
- Lightpath Service Agreement
- Summit Speech School
- Brown & Brown Benefit Advisors
- Legal Advisors
 - Sciarillo, Cornell, Merlino, McKeever & Osborne, Esqs.
 - Lindabury McCormack & Estabrook

- McManimon, Scotland and Baumann, Esqs.
- Phoenix Advisors
- Horizon BC/BS Medical Insurance
- Benecard/Trust
- Asbury Park Information Technology Center
- Bristol Environmental Inc.
- Lori Downs Occupational Therapist
- Erica Lista Occupational Therapist
- Gina Zaccaria Physical Therapist
- New Jersey Schools Insurance Group (NJEIF)
- Ruth Elkyn, Speech Therapist
- Treadstone Risk Management
- Rullo & Juillet Associates, Inc.
- The Substitute Service
- Next Step Pediatric Therapy
- Hunterdon County Educational Services Commission
- Environmental Connection Inc.
- Accurate Construction

Moved:

Seconded:

Yes:

No:

- G4. RESOLVED** that the Board of Education approve the contract with **Windsor Learning Center** for **student #8003913** for the 2017-2018 school year effective July 5, 2017 through June 30, 2018 at a tuition rate of \$64,050.00.

Moved:

Seconded:

Yes:

No:

- G5. RESOLVED** that the Board of Education approve the K-5 Science curriculum

Moved:

Seconded:

Yes:

No:

- G6. RESOLVED** that the Board of Education approve the submission of 2016-2017 School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Grandview and Gould Schools.

Moved:

Seconded:

Yes:

No:

- G7. RESOLVED** that the Board of Education approve and the submission of the IDEA grant application for Fiscal Year 2018 and accept the grant award of the following funds upon subsequent approval of the FY2018 IDEA application:

Basic: \$ 141,098.00

Preschool: \$ 7,027.00

Moved:

Seconded:

Yes:

No:

- G8. RESOLVED** that the Board of Education approve the Stronge Teacher and Leader Effectiveness Performance System for the 2017-2018 school year for teachers and principals.

Moved:

Seconded:

Yes:

No:

- G9. RESOLVED** that the Board of Education approve the use of a narrative evaluation for the business administrator for the 2017-2018 school year.

Moved:

Seconded:

Yes:

No:

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public Minutes of May 31, 2017.**

Moved:

Seconded:

Yes:

No:

- B2. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of May 23, 2017.**

Moved:

Seconded:

Yes:

No:

- B3. RESOLVED** that the Board of Education approve the **May 31, 2017, payroll** in the amount of \$314,051.34.

Moved:

Seconded:

Yes:

No:

- B4. RESOLVED** that the Board of Education approve the **May 24, 2017, Hand Check Register** in the amount of \$47,035.02.

Moved:

Seconded:

Yes:

No:

- B5. RESOLVED** that the Board of Education approve the **June 14, 2017, Bills and Claims** in the amount of \$202,491.09.

Moved:

Seconded:

Yes:

No:

- B6. RESOLVED** that the Board of Education approve the attached Title I Tutoring expenditures for the month of May 2017 in the amount of \$8,000.00.

Moved:

Seconded:

Yes:

No:

B7. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account and Maintenance Reserve Account at year end, and

WHEREAS, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2017 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap or \$250,000
- Plus any excess Extraordinary aide over the \$100,000 Budgeted
- Plus an additional \$75,000 to be appropriated in the 2017-2018 Budget
- Plus \$100,000 to be transferred to the Maintenance Reserve Account
- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan
- if any additional surplus exists it shall then be transferred to the Maintenance Reserve Account

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved:

Seconded:

Yes:

No:

- B8. RESOLVED** that the Board of Education approve disposal of broken or obsolete technology equipment as listed.

Moved:

Seconded:

Yes:

No:

- B9. WHEREAS**, the North Caldwell Board of Education has undertaken two capital projects for the security upgrades at Gould Mountain Elementary School and Grandview Elementary School in the Capital Projects Fund; and

WHEREAS, both projects are complete and the security upgrades at Gould Mountain Elementary School requires additional local funding to offset expenditures previously incurred by the District; and

WHEREAS, resources are available in the security upgrades at Grandview Elementary School capital project to fund these costs,

NOW, THEREFORE, BE IT RESOLVED, by the North Caldwell Board of Education that the District's School Business Administrator is hereby authorized to transfer the following amounts consistent with all applicable laws and regulations.

| <u>Project Description</u> | <u>From</u> | <u>To</u> |
|---|-------------|-----------|
| Security Upgrades at Grandview Elementary School | \$2,728 | |
| Security Upgrades at Gould Mountain Elementary School | | \$2,728 |

Moved:

Seconded:

Yes:

No:

- B10. WHEREAS**, the North Caldwell Board of Education has undertaken certain capital projects in the District's Capital Projects Fund; and

WHEREAS, these projects are complete and there remains unexpended balances.

NOW, THEREFORE, BE IT RESOLVED, by the North Caldwell Board of Education that the District's School Business Administrator is hereby authorized to cancel the following unexpended balance

amounts as follows consistent with all applicable laws and regulations:

| <u>Project Description</u> | <u>Total</u> | <u>Capital Reserve Account</u> | <u>SDA Receivable</u> |
|--|------------------|--|---------------------------|
| Exterior Masonry Repairs at Gould Mountain Elementary School | \$ 165 | \$ 165 | |
| Partial Roof Replacement at Gould Mountain Elementary School | 15,304 | 8,859 | \$ 6,445 |
| Security Upgrades at Gould Mountain Elementary School | 1,996 | | 1,996 |
| Security Upgrades at Grandview Elementary School | <u>3,065</u> | <u>3,065</u> | <u>-</u> |
| Total | <u>\$ 20,530</u> | <u>\$ 12,089</u> | <u>\$ 8,441</u> |

Moved:

Seconded:

Yes:

No:

B11. RESOLVED that the Board of Education approve PMC Associates utilizing State Contract #T0109-8332 for Mobil Radios, set-up and service.

Moved:

Seconded:

Yes:

No:

B12. RESOLVED that the Board of Education approve Mutualink Security Response System utilizing State Contract #83894 for security integration system as suggested by the North Caldwell Police Department.

Moved:

Seconded:

Yes:

No:

B13. WHEREAS, Panoramic Windows and Door Systems, Inc. was awarded the bid for the Window Replacement at Gould and Mountain school; and

WHEREAS, Panoramic Windows and Door Systems, Inc. has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO # GC-01

To do an abatement related to the window removal for Gould and Mountain School.

Total Amount \$31,600.00 of which \$15,000.00 will be deducted from the \$15,000.00 Allowance and \$16,600.00 will be added to the contract.

The Total Contract value will change; Total Contract sum \$341,100.00

AND WHEREAS, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Moved:

Seconded:

Yes:

No:

B14. RESOLVED that the Board of Education approve transferring \$16,600.00 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund Change Order GC-01 for the Asbestos Abatement for the Gould Windows Project. Any remaining funds will be returned to Capital Reserve at the completion of the project.

Moved:

Seconded:

Yes:

No:

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education approve **Robert Farley III** as summer custodial help at the rate of \$10.00 per hour effective June 19, 2017 to August 31, 2017 pending favorable criminal history review.

Moved:

Seconded:

Yes:

No:

- P2. RESOLVED** that the Board of Education approve **Alexander Della Valle** as summer custodial help at a rate of \$14.00 per hour effective June 19, 2017 to August 31, 2017.

Moved:

Seconded:

Yes:

No:

- P3. RESOLVED** that the Board of Education approve the following as substitutes for the summer program at their per diem hourly rate effective June 26, 2017 to July 20, 2017:

**Christina Fede
Leigh Kessler
Charlene Thomas
Sarah Johnson
Jeanne Jeffrey
Marissa Monticciolo
Johanna Reyes**

**Melissa Schlachter
Meredith Toth
Sue Kappock
Yvette Rego
Tara Newman
Alexa Perillo**

Moved:

Seconded:

Yes:

No:

- P4. RESOLVED** that the Board of Education approve eligible tuition reimbursement/license renewal for the **2016-2017** school year to the following Support Staff as per Article II F of the collective bargaining agreement.

| NAME | COURSE | UNIVERSITY | REIMBURSEMENT |
|----------------|----------------------|------------|---------------|
| Doolen, Agriro | New Pathways Stage I | NJCU | \$1,300.00 |

Moved:

Seconded:

Yes:

No:

- P5. WHEREAS**, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2017**:

| Name | Course | School | # of Credits | .5 x Eligible Amount |
|-----------------|------------------------------------|--------------|--------------|----------------------|
| Name | Course | School | # of Credits | Amount |
| Edwards, J. | Research in Reading | WPU | 3 | \$900.00 |
| Monticciolo, M. | Wilson Reading | St. Joseph's | 3 | \$900.00 |
| Schlachter, M. | Motivating Students Who Don't Care | La Verne | 3 | \$345.00 |
| Veniero, S. | Early Childhood Curriculum | MSU | 3 | \$900.00 |

Moved:

Seconded:

Yes:

No:

- P6. RESOLVED** that the Board of Education approve **Gabriella Girardi** as a lunch aide at a rate of \$12.50 per hour not to exceed 3.5 hours per day effective March 17, 2017 to June 16, 2017.

Moved:

Seconded:

Yes:

No:

- P7. RESOLVED** that the Board of Education approve **Courtney Boag** as a lunch aide at a rate of \$12.50 per hour not to exceed 3.5 hours per day effective March 17, 2017 to June 16, 2017.

Moved:

Seconded:

Yes:

No:

- P8. RESOLVED** that the Board of Education approve **Gina Zaccaria** for up to six (6) hours of physical therapy evaluations at \$85.00 per hour effective July 1, 2017 to August 31, 2017.

Moved:

Seconded:

Yes:

No:

- P9. RESOLVED** that the Board of Education approve pro-rated eligible tuition reimbursement in full to the following individuals for the 2016-2017 school year as per Article VI of the collective bargaining agreement.

Summer/Fall 2016/Spring 2017

| Name | # of Credits | Amount |
|-----------------|---------------------|---------------|
| Brady, J. | 3 | \$1,573.44 |
| Edwards, J. | 12 | \$3,078.00 |
| Wozniak, S. | 3 | \$1,473.00 |
| Veniero, S. | 6 | \$1,979.55 |
| Monticciolo, M. | 3 | \$1,750.00 |

Moved:

Seconded

Yes:

No:

- P10. RESOLVED** that the Board of Education approve **Natalia Delgado** as a Spanish teacher at a salary of \$51,904.00 (MA Step 3) effective September 1, 2017 to June 30, 2018.

Moved:

Seconded:

Yes:

No:

- P11. RESOLVED** that the Board of Education approve **Monica Stomski** as a full-time teacher at a salary of \$62,154.00 (MA Step 9A) effective September 1, 2017 to June 30, 2018.

Moved:

Seconded:

Yes:

No:

P12. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2017, pursuant to the terms of the negotiated agreement:

| <u>Teacher</u> | <u>From</u> | <u>To</u> |
|---------------------|-------------|-----------|
| Marissa Monticciolo | BA +10 | MA |

Moved:

Seconded:

Yes:

No: